

**Law Firm
Ready**

MENTOR FAQ





1.What is Law Firm Ready?

LawFirmReady bridges the gap between aspiration and achievement for law students with limited access to opportunities. Inspired by Prof. Madhav Menon's vision of law schools as **catalysts for social change, our six-week mentorship program focuses on skill-building, career exploration, and personal growth.** We enable students from underdeveloped law schools with practical tools, holistic guidance, and exposure to the dynamic legal landscape. As a registered entity under Kalam Legal Services, we are dedicated to **reforming legal education and shaping future social engineers.**

2.Who is eligible to be a mentor?

Mentors at LawFirmReady can be **legal professionals from various fields**, including law firms, independent practice, ADR, Corporate Law, Data protection Lawyer, Public Policy, and more. We welcome experienced practitioners passionate about sharing their insights and guiding aspiring legal professionals on their journey.

3. How are meetings with mentees scheduled and coordinated?

LawFirmReady will create **WhatsApp groups** with the mentor, mentee, and a team member for smooth communication **(with mentor's consent)**. Otherwise, coordination will be done via **email**. The team facilitates the first meeting, and mentors can share availability for subsequent ones. The group ensures support and easy updates.





4. What is the time commitment for mentorship?

Mentors are encouraged to commit at **least 2-3 hours over the 6-week program**. Schedules are flexible, and mentors can adjust or extend as needed. If unavailable, they can inform mentees in advance via the WhatsApp group to ensure continuity.

5. Should the Mentor share personal contact information with the mentee?

It is discretion of mentor if they are comfortable sharing personal contact information. However, as per policy, LFR doesn't share any details besides the email address to Mentees. **With Mentor's consent a Whatsapp group will be created .**

6. How are meetings with mentees scheduled and coordinated?

LFR pairs law students from less-developed law colleges with top legal professionals for six weeks of **one-on-one guidance**. The program also includes **six sessions** on topics such as C.V. and Cover letter building, General corporate, AI tools for Lawyers, Mental health etc.

7. What to do if Mentee's are not reachable?

If a mentee is **unresponsive within 7 days of allocation**, you can notify the Law Firm Ready (LFR) team directly in the designated WhatsApp group. The LFR team will follow up with the mentee, and if necessary, reallocate a new mentee to you to ensure the mentorship process proceeds smoothly.



8. What is not included in LFR Mentorship ?

1. As a policy, **we are informing Mentees that they cannot ask for personal contacts for an internship.** However, if a mentor wants to help mentees, they are free to do so.
2. Mentors are **not obliged to respond to legal queries** from mentees. The focus of the mentorship is on professional development and career guidance.

9. What happens to the WhatsApp group after the mentorship program ends?

Upon completion of the six-week mentorship program, the **WhatsApp group will be dissolved** to ensure confidentiality. Mentors may choose to maintain contact with the mentee, but this is entirely at the mentor's discretion. **LawFirmReady will not be responsible for any interactions or arrangements beyond the duration of the program.**

10. How can a mentor take a break or exit the program?

The mentorship program is flexible, allowing mentors to **take a hiatus or exit at any time.** However, we kindly request mentors to notify the LawFirmReady team via email at "**lawfirmready@gmail.com**" before concluding their participation to ensure a smooth transition and maintain effective communication.



Six Week Plan

Mentors can choose any plan which they require fit for the period of six weeks. The plan below is one of our **most rated mentor's plan to guide their mentees effectively**. While optional, this plan provides a clear roadmap for engagement, growth, and meaningful discussions.

Mentors can customise/design any plan based on their bandwidth

WEEK 1- Introduction

- About me, about you and our work experience.
- What are your **expectations** from our interactions? What I will and will not do.
- Caveat on **not asking for internships** from Mentor.
- **The game plan.**
- Your career as the longest game of chess you'll ever play in your life.
- The 1/5/10/20-year framework.
- What are your hobbies and interests? Why are these important?

WEEK 2- CV and cover Letter & Career Challenges

- **Editing and markup.**
- **Three Cs of professional communication** – consistent, clear, and concise.
- **Key consideration** – how to best present any given piece of information.
- LFR [Template CV format](#) for reference.
- Understanding **Career Challenges**.

WEEK 3- Technical Proficiency

- **Word** – comments, track changes, username, auto numbering and indented lists, tables, format painter; Excel – auto-numbering, merging rows and columns, strikethrough, sorting, and filtering.
- **PowerPoint** – styles and templates as key to creating a clean, professional PPT.
- **Typing** – 10FastFingers.
- **AI tools** – Claude.Ai/ Jurisphere.ai/Sarvam AI/Gemini/ChatGpt/DeepSeek

WEEK 4- Legal proficiency

- Critically **Reading Cases**.
- **Blogs to read** – IndiaCorpLaw, IndConLawPhil and why you should read both.
- **Books** to read.
- **Youtube videos** to see: [Justice Series](#)

WEEK 5- Language Proficiency

- **Read** at least the first three Harry Potter novels.
- **Sites to practice** – GMATClub.
- Helping student to speak on one topic **extempore**

WEEK 6- Concluding Remarks

- Address Any **Final Questions**.
- Provide **Constructive Feedback**.
- Offer **Continued Support** (If Feasible).